



DEPARTMENT OF THE NAVY
BUREAU OF NAVAL PERSONNEL
5720 INTEGRITY DRIVE
MILLINGTON, TN 38055-0000

BUPERSINST 5450.35D
BUPERS-00C2
30 MAR 2010

BUPERS INSTRUCTION 5450.35D

From: Chief of Naval Personnel

Subj: MISSION, FUNCTIONS, AND TASKS OF BUREAU OF NAVAL
PERSONNEL TRANSIENT MONITORING UNIT (BUPERS TMU),
MILLINGTON, TN

Ref: (a) OPNAVINST 5400.44
(b) OPNAVNOTE 5450 of 3 Apr 00
(c) CHNAVPERS Memo of 31 Dec 08 (NOTAL)
(d) BUPERSINST 5040.2G

Encl: (1) Functions and Tasks of BUPERS TMU Millington TN

1. Purpose. To issue the revised functions and tasks of Bureau of Naval Personnel, Transient Monitoring Unit (BUPERS TMU) under the mission established by references (a), (b) and (c). Reference (d) provides guidance on the command inspection program.

2. Cancellation. BUPERSINST 5450.35C.

3. Mission. Monitor movement of officer and enlisted personnel through the Transient, Patient, Prisoner, and Holdee (TPP&H), Limited Duty (LIMDU) and Student pipelines.

4. Status and Command Relationships. BUPERS TMU is a field activity (sea duty component) in an active and fully operational status under an officer in charge.

a. Command. BUPERS Transient Monitoring Unit

Echelon

- 1 Chief of Naval Operations
- 2 Chief of Naval Personnel
- 2 Director, Production Management Office
- 3 Officer in Charge, Bureau of Naval Personnel,
Transient Monitoring Unit

30 MAR 2010

b. Area Coordination

Commander, Navy Region Mid-West

5. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed per Secretary of the Navy Manual 5210.1 of November 2007.

6. Action. In accomplishing the assigned mission, the Officer in Charge, BUPERS TMU MILLINGTON TN, will ensure performance of the functions and tasks in enclosure (1). Officer in charge shall send recommended changes via the chain of command to the Deputy Chief of Naval Personnel.



D. P. QUINN

Rear Admiral, U.S. Navy

Deputy Chief of Naval Personnel

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<http://www.npc.navy.mil/>

**FUNCTIONS AND TASKS OF
BUPERS TMU MILLINGTON TN**

FUNCTIONS

1. Acts as agent for the Chief of Naval Personnel, Commander, Navy Personnel Command, Commander, Naval Education and Training Command, Chief, Bureau of Medicine and Surgery, and the Office of the Judge Advocate General, to ensure Navy-wide adherence to policies and procedures for transient personnel accounting and processing.
2. Plans, schedules, and conducts on-site audits and training on transient personnel processing activities, and reports findings and recommendations to appropriate command echelons.
3. Monitors status of temporary duty personnel.
4. Provides advice and assistance on orderly and efficient processing of Navy officer and enlisted transient personnel.
5. Recommends changes to policy and procedures to improve transient personnel accounting and processing.
6. Optimizes the Navy supply chain by developing Navy-wide systemic solutions for inefficiencies identified during on-site audits.
7. Perform other functions as assigned by Deputy Chief of Naval Personnel and Director, Production Management Office.